



Money Summary Sheet

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Total Income Needed

You need to work out how much is going out of your business account each month so you know how much you need to earn each month.

Aka the total of your automatic payments plus the odd business expense





Money Summary Sheet

Where My Money Goes	£ Amount
My Personal Monthly Outgoings/ My 'Wage'	£
Tax Fund	£
Holiday Pay Fund	£
Dream Fund	£
Buffer Fund	£
Business Costs	£
Total	£





Remember

These money spaces are something to aim for once your business is established and you have money coming in steadily each month.

So don't feel pressure to get it up and running straight away.



Business Success!



Organising your money like this is a good habit to get into and will pave the way to business success!

So the sooner you get organised the better!





Task:

I need to bring in ££££ each month to cover the
outgoings

