



# Set Up Your Email Account

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# Create An Email Address That Matches Your Business Name

You don't need to have a domain name business email  
You can use your preferred email provider and use your business name as the name.

For example:

yourbusiness@gmail.com

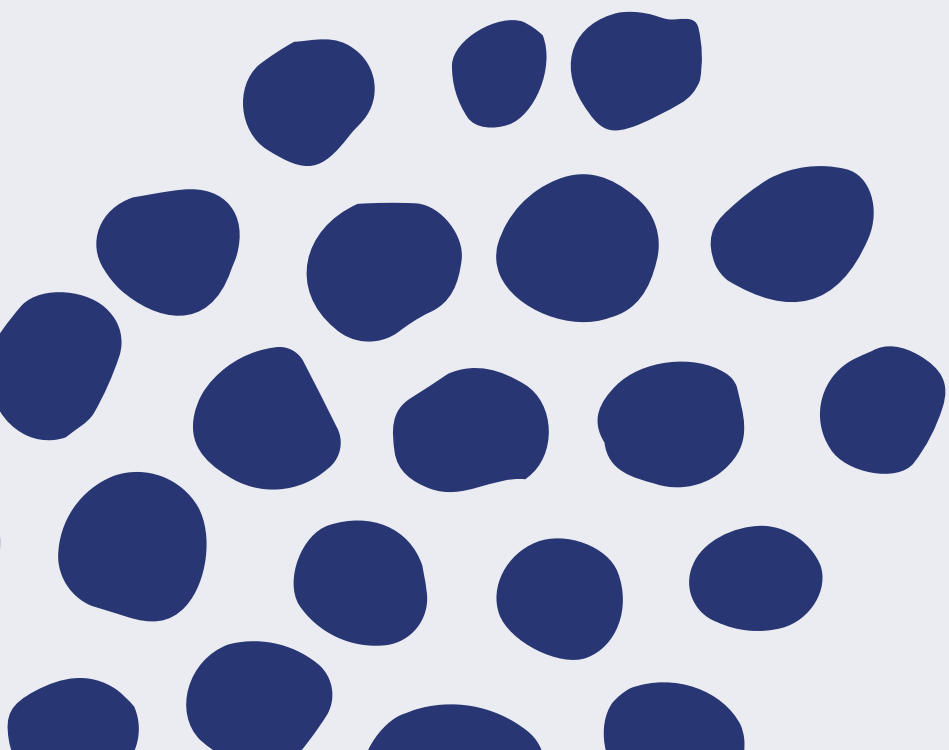
yourbusiness@yahoo.co.uk

gmail bonus: google drive which you can access on any device!

These emails are free!



For Those Who Want  
A Domain Name  
Email Address



A large, hand-drawn style yellow circle with a white outline, partially visible on the left side of the slide.

Domain Name Email address = eg. yourname@yourbusinessname.com

To create your email via google:


1. Sign up to googles business package (the starter package is fine)
2. Follow their steps to create your business email which will involve buying your domain name (which usually costs around £10 per year)

It's good practice to buy the domain name of your business anyhow as it stops other people being able to buy it and potentially trade using your business name.

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# Just To Be Clear...

- Which you choose is personal preference so it really doesn't matter too much.
  - Just make sure it is the same as your business name
  - Make sure it's easy to type in so don't have any numbers or \_ , . - formatting type bits to it.
  - Also make sure it doesn't have any names such as sexyjo, hunkybob, bigboobsbeth etc! Just use your actual name!
- 



Task!

Create your email address!

[Link for Gmail Create Account Here](#)

